


Urkund Reports for HE Students

The following is not an exhaustive guide to Urkund but intended to provide an outline of the most important features of the tool, as used within the Colchester Institute Moodle.

Each degree has a 'General Information' Moodle course, which all students must enrol on (consult your tutor on how to join the General Information area for your degree). Once you have enrolled on your 'General Information' course, you will thereafter find a handy link to it in your 'My Courses' block on the front page of Moodle.

In the 'General Information' course, under 'Assignment Submissions', you will find an area allowing students to submit to Urkund, a tool which reports on the amount of unoriginal text in your document.

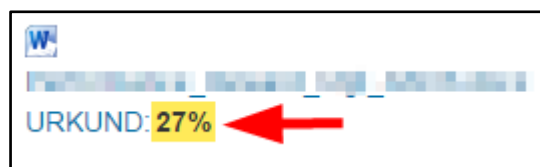
 **Area to submit to URKUND**

This area allows you to submit your essay to Urkund, a tool for reporting the amount of unoriginal text in a document. You will be allowed 20 uploads to this area. Turnaround time between upload of essay and receiving your report is normally within 1 working day.

Please note you do not have to upload to Urkund before you upload your actual assignment and delays in receiving a report back from Urkund will not be accepted as a reason for late submission of assignments.

Upload your file in the normal manner when using Moodle. At first you will see a small gear-wheel icon beside the file, which will turn into a small box once Urkund has generated a report. The turnaround time between upload of the essay and receiving your report is normally within 1 working day.

The report can be viewed by clicking on the box, indicating the percentage of unoriginal text, as shown below.

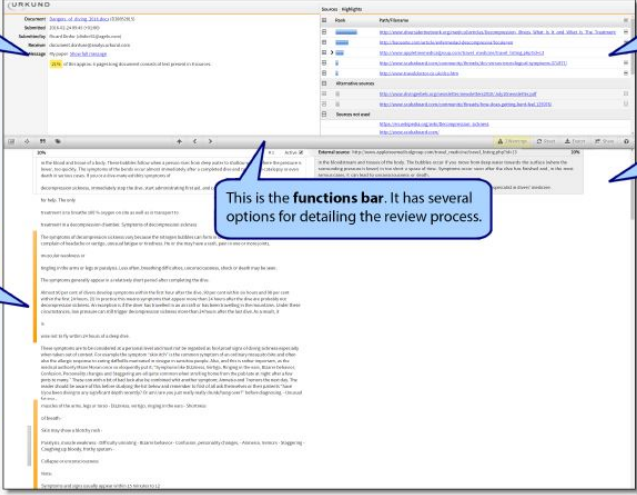


A report opens up with the headline percentage of unoriginal text at the top of the screen. For each part of the essay where unoriginal text has been found, an orange band will appear, running down the left hand side of the text.

Clicking on the orange band will show further information, which includes the likely source of this block of text, and the percentage of similarity to the source.

The following is an example of what a typical report looks like (use the zoom feature to increase the size of the image if required).

An overview of the URKUND analysis



The screenshot shows the URKUND analysis interface. It features a document view on the left with orange highlights indicating unoriginal text. A 'source highlights' panel on the right lists sources with blue and grey ranks. A 'functions bar' is visible at the top of the document view.

This is the document information box. It shows who submitted what to whom and when. It also shows any message the submitter may have sent along with the document and the quantitative significance score i.e. "how much of the document text that has been found in other texts". Please note that this value alone is not enough to determine whether or not the document author have been plagiarising.

This is the list of sources found when checking the document for similarities. Primary sources have a blue rank while alternative sources for text already covered by primary sources are grey.

This is the source side of the analysis. Only text corresponding to text also found in the submitted document is shown. The full text from the source is usually available via a link in the list of sources above, unless a source is restricted or unavailable for other reasons.

This is the document side of the analysis. It shows the text from the submitted document and indicates in the margin where there are passages that have been found elsewhere. Please note that this field only shows the text from the document. Images, tables and other media components have been removed.

This is the functions bar. It has several options for detailing the review process.

There is no right or wrong percentage of unoriginal text, and Urkund provides no guide as to the quality of your essay. Urkund simply provides an at-a-glance view of all areas of your essay where there is unoriginal text, which must be properly attributed and referenced, as per guidance from your teacher.